

OFFICE OF THE DEPUTY REGISTRAR, CO-OPERATIVE SOCIETIES UNDER  
SOCIETIES REGISTRATION ACT, 1860, (SDM) PADHAR, DISTRICT MANDI, HP

REGISTRATION CERTIFICATE UNDER SOCIETIES  
REGISTRATION ACT, 1860

Consequent upon the completion of the required and codal formalities with regards to the Society-Registration, it is certified that \*Social-Awareness, National -Development and Educational-Standard-High-Tech -Sandesh VPO Kunmu\* Tehsil Padhar, District Mandi, HP, has been registered in this office vide No.MC.Soc.Reg.SDO(C) Padhar-2010/-03 dtd.19.01.2010 under the Societies Registration Act, 1860 and hence this Registration-Certificate is issued for retaining it in necessary records to the concerned.

  
Deputy Registrar  
(Under Society Regd. Act)  
Sign of Authority  
Padhar, Dist. Mandi (H.P.)



From :

**SOCIAL AWARENESS, NATIONAL DEVELOPMENT AND EDUCATION STANDER HIGH-TECH  
(SANDESH).**

**V.P.O. KUNNU, PADHAR, DISTT. MANDI (H.P.) – 176121**

To

**The asstt. Registrar of Firms and societies,  
Padhar, Distt Mandi (H.P.)**

Dear Sir,

We are enclosing herewith the following documents:-

1. Memorandum and Rule and regulation of the Society, {in duplicate} with their request to kindly register the society under the societies Registration Act XXI of 1860.
2. Minutes of the board of Directors.

Filling fees of Rs. 50/- is being paid in cash.

We would request you to kindly arrange to register the above society at your earliest. Kindly to the heedful and oblige please.

Thanking you,

Yours faithfully



**Secretary,**

**SOCIAL AWARENESS, NATIONAL DEVELOPMENT AND  
EDUCATION STANDER HIGH-TECH (SANDESH).**

**V.P.O. KUNNU, PADHAR, DISTT. MANDI (H.P.) – 176121**

Encls : As above



# PROCEEDING OF THE GENERAL HOUSE

Copy of the Resolution FOR SOCIAL AWARENESS, NATIONAL DEVELOPMENT AND EDUCATION STANDER HIGH-TECH (SANDESH).  
V.P.O. KUNNU, PADHAR, DISTT. MANDI (H.P.) – 176121

India dt. 19/07/2008 and presided over by Mahender Guleria

Regulation No. 1 Today 14/12/2009 we are doing a General Body Meeting and decide a making of NGO (Society) it will work for social and all are decide its name SOCIAL AWARENESS, NATIONAL DEVELOPMENT AND EDUCATION STANDER HIGH-TECH (SANDESH). The following persons are agreed to making a NGO/Society name and addresses are as under:-

Ser No	Name	Father's Name	Age	Address	Signature
1	Mahender Guleria	Lal Singh Guleria	32 years	Vill Ghat, P.O. Kunnu, Tehsil Padhar, Distt-Mandi (H.P.) 176121	
2.	Kuldeep Kumar	Puran Chand	34 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	
3.	Lal Singh	Hem Singh	37 years	Vill & P.O. - Pali, Tehsil Padhar, Distt. Mandi (H.P.) 175001	
4.	Ram Singh	Basant Ram	32 years	Vill - Maswahan, P.O. - Urla, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	
5.	Kuldeep Singh	Sadhu Ram	33 years	Vill & P.O. Drang, tehsil Padhar, Distt. Mandi (H.P.) 175001	
6.	Krishan Chander Mahadevyia	Ruldu Ram	48 years	V.P.O. Mahadev, Tehsil Sunder Nager, Distt. Mandi (H.P.) 174401	
7.	Sunita Kumari	Sewak Ram	34 years	V.P.O. Kunnu, Tehsil Padhar, Distt. Mandi (H.P.) 176121	
8.	Hem Raj	Lekh Ram	29 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	
9.	Hari Singh	Lekh Ram	33 years	Vill - Silag, P.O. - Pali, Tehsil - Padhar, Distt. Mandi 175001	
10.	Rajesh Kumar	Lekh Ram	33 years	Vill - Sahal, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi 176121	
11.	Devender Singh	Sewak Ram	28 years	Vill - Sanglerh, O.P. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	
12.	Chandresh Kumar Sharma	Vinu Ram	50 Years	Vill - Narla, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	
13.	Karam Singh	Prem Singh	33 Years	Vill & P.O. Kunnu, Tehsil Padhar, Distt. Mandi 176121	

Secretary

Attested to be true copy

Chairman  
SANDESH N.G.O.  
V. & P.O. Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121



## Resolution No. 2

The area of operation of the Society shall be the whole state of HIMACHAL PRADESH. The objectives of the society are generally to promote all aspect of education stander high-tech throughout the country and in particular to aid and ensure participation and co-ordination of surplus technical personal in developing, in the accordance with the social awareness, integrated approaches to solve the problem of National development and provide the incentive and equipments to attract youth to educational development services and undertake researches in science or applied sciences related to the work of society.

The members of society have decided to elect office bearers for the functioning of the said society. Name suggested by committee is as under:-

- |    |                                 |                  |
|----|---------------------------------|------------------|
| 1. | President cum Managing Director | Mahender Guleria |
| 2. | Secretary                       | Lal Singh        |
| 3. | Treasurer                       | Kuldeep Kumar    |

It has been duly elected and nominated by the committee and nobody raised any objection to the suggested name for functioning of the society and the person elected will be able to decide each and every lawful works for or on behalf of other committee members for the benefit of society.

Secretary  
SANDESH N.G.O.  
V. & P.O, Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121

Chairman  
SANDESH N.G.O.  
V. & P.O, Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121

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I. D. Tyagi  
Notary Public  
Padhar (Mandi) H.P



The members which are presents today for the election and nomination of the said office bearers are as under:-

Ser No	Name	Father's Name	Occupation	Age	Address	Signature
1	Mahender Guleria	Lal Singh Guleria	Ex-Man	32 years	Vill Ghat, P.O. Kunnu, Tehsil Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
2.	Kuldeep Kumar	Puran Chand	Private	34 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
3.	Lal Singh	Hem Singh	Private	37 years	Vill & P.O. - Pali, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
4.	Ram Singh	Basant Ram	Private	32 years	Vill - Maswahan, P.O. - Urla, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
5.	Kuldeep Singh	Sadhu Ram	Private	33 years	Vill & P.O. Drang, tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
6.	Krishan Chander Mahadevyia	Ruldu Ram	Service	48 years	V.P.O. Mahadev, Tehsil Sunder Nager, Distt. Mandi (H.P.) 174401	<i>[Signature]</i>
7.	Sunita Kumari	Sewak Ram	Private	34 years	V.P.O. Kunnu, Tehsil Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
8.	Hem Raj	Lekh Ram	Private	29 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
9.	Hari Singh	Lekh Ram	Private	33 years	Vill - Silag, P.O. - Pali, Tehsil - Padhar, Distt. Mandi 175001	<i>[Signature]</i>
10.	Rajesh Kumar	Lekh Ram	Private	33 years	Vill - Sahal, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi 176121	<i>[Signature]</i>
11.	Devender Singh	Sewak Ram	Private	28 years	Vill - Sanglerh, O.P. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
12.	Chandresh Kumar Sharma	Vinu Ram	Private	50 Years	Vill - Narla, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
13.	Karam Singh	Prem Singh	Private	33 Years	Vill & P.O. Kunnu, Tehsil Padhar, Distt. Mandi 176121	<i>[Signature]</i>

Secretary  
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V. & P.O. Kunnu, Teh. Padhar  
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I. D. Tyagi  
Notary Public  
Padhar (Mandi H.P.)

Chairman  
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V. & P.O. Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121



**Resolution No3.**

The Law and Bye Laws were accepted unanimously and adopted accordingly.

**Resolution No4.**

It was decided that the NGO (society) should be registered under the SOCIETY REGISTRATION ACT, 21 April 1860.

**Resolution No5.**

In Case of any changes in Bye-Law or any members dismissed or joining the office bearers of the society/NGO are authorized to function on behalf of all other members. The secretary of the society is duly authorized to correspond with the authorities with regard to the registration process or other important office work etc.

It is certified that this is the true copy of the original resolution.

*[Signature]*  
Chairman  
Social Awareness, National  
Development & Educational Stander  
High Tech (SANDESH) N.G.O.  
V. & P.O, KUNNU, Teh. Padhar  
Distt. MANDI (H. P.) - 176121

**Secretary**  
*[Signature]*  
Secretary  
SANDESH N.G.O.  
V. & P.O, Kunnu, Teh. Padhar  
Distt. Mandi (H P.) - 176121

Attested to be true copy  
*[Signature]*

I. D. Tyagi  
Notary Public  
Padhar (Mandi) H.P



# MEMORANDUM OF ASSOCIATION

THE SOCIETY FOR SOCIAL AWARENESS, NATIONAL DEVELOPMENT AND  
EDUCATION STANDER HIGH-TECH (SANDESH).  
V.P.O. KUNNU, PADHAR, DISTT. MANDI (H.P.) - 176121

1. The Name of society is SOCIAL AWARENESS, NATIONAL DEVELOPMENT AND EDUCATION STANDER HIGH-TECH (SANDESH).
2. The registered office of the Society shall be at V.P.O KUNNU, TEH- PADHAR, DISTT. MANDI (H.P.) 176121
3. The area of operation of the Society shall be the whole state of HIMACHAL PRADESH.

The objectives of the society are generally to promote all aspect of education stander high-tech throughout the country and in particular to aid and ensure participation and co-ordination of surplus technical personal in developing, in the accordance with the social awareness, integrated approaches to solve the problem of National development and provide the incentive and equipments to attract youth to educational development services and undertake researches in science or applied sciences related to the work of society.

## AND IN FURTHERANCE OF THE ABOVE OBJECTS:

- a) To make use of the services of the graduates and students on rational bases in the agriculture, educational and other services/activities of the societies.
- b) To encourage university graduates and students to become aware of rural problem and utilize their services, thereby lessening the gap between intelligentsia and labour.
- c) To establish and rural development center and branches for the said purpose at such place as may be decoded by the governing body of the society.
- d) To establish school for children general education, computer education in rural & backward area and other any services conductive to the aim of society no profit no loss bases.
- e) To organize the camps for left out illiterate people to educate them in off time.
- f) To disseminate information regarding the aims and objects the activities of the society to edit, print, publish and exhibit pamphlets, magazine and maintain libraries and museums and to organize seminars and undertake libraries activities bearing upon the aims and objective of the society.
- g) To organize and conduct training courses for the students, women and other people in high-tech (Modern) education development.

Secretary  
SANDESH N.G.O.  
V. & P.O. Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121

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Notary Public  
Padhar (Mandi) H.P.

Chairman  
SANDESH N.G.O.  
V. & P.O. Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121



- h) To strengthen the youths with energetic ideas to planning, common welfare programmes.
- i) To assist or take assistance/Loan from Government and Non-Government, Funding agencies of national and international label and collaborate with other institution with similar activities in India or elsewhere.
- j) To enquire and dispose of property in furtherance of the objectives of the society.
- k) To undertake management and execution of the objects of the society.
- l) To have the society recognized in other part of the India and abroad.
- m) To employ persons for the purpose of the society and to give salaries, wages and other emoluments and to provide superannuating benefits to them.
- n) To do other law full things as may be incidental to or conductive to the attainment of the above objects.
- o) To work for backward disseminated people like BPL family's women and children's.

Secretary  
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V. & P.O, Kunnu, Teh. Padhar  
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Chairman  
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Notary Public  
Padhar (Mandi) H.P.



The names, address, designation and occupations of the members of the first governing body who shall hold office till a governing body is duly constituted under the rules and regulations of "SANDESH" are as below:-

Ser No	Name	Father's Name	Designations	Occupation	Age	Address	Signature
1	Mahender Guleria	Lal Singh Guleria	Chairmen	Ex-Man	32 years	Vill Ghat, P.O. Kunnu, Tehsil Padhar, Distt. Mandi (H.P.) 176121	<i>Mahender</i>
2.	Kuldeep Kumar	Puran Chand	Vice-chairmen	Private	34 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>Kuldeep Kumar</i>
3.	Lal Singh	Hem Singh	Secretary	Private	37 years	Vill & P.O. - Pali, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>Lal Singh</i>
4.	Ram Singh	Basant Ram	Joint Secy	Private	32 years	Vill - Maswahan, P.O. - Urla, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>Ram Singh</i>
5.	Kuldeep Singh	Sadhu Ram	Casher	Private	33 years	Vill & P.O. Drang, tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>Kuldeep Singh</i>
6.	Krishan Chander Mahadevyia	Ruldu Ram	Chief Advisor	Service	48 years	V.P.O. Mahadev, Tehsil Sunder Nager, Distt. Mandi (H.P.) 174401	<i>Krishan Chander</i>
7.	Sunita Kumari	Sewak Ram	Auditor	Private	34 years	V.P.O. Kunnu, Tehsil Padhar, Distt. Mandi (H.P.) 176121	<i>Sunita</i>
8.	Hem Raj	Lekh Ram	Member	Private	29 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>Hem Raj</i>
9.	Hari Singh	Lekh Ram	Member	Private	33 years	Vill - Silag, P.O. - Pali, Tehsil - Padhar, Distt. Mandi 175001	<i>Hari Singh</i>
10.	Rajesh Kumar	Lekh Ram	Member	Private	33 years	Vill - Sahal, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi 176121	<i>Rajesh Kumar</i>
11.	Devender Singh	Sewak Ram	Member	Private	28 years	Vill - Sanglerh, O.P. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>Devender Singh</i>
12.	Chandresh Kumar Sharma	Vinu Ram	Member	Private	50 Years	Vill - Narla, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>Chandresh</i>
13.	Karam Singh	Prem Singh	Member	Private	33 Years	Vill & P.O. Kunnu, Tehsil Padhar, Distt. Mandi 176121	<i>Karam Singh</i>

Secretary  
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I. D. Tyagi  
Notary Public  
Padhar (Mandi) H P

Chairman  
SANDESH N.G.O.  
V. & P.O. Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121



We are the following persons subscribe our names in the below mentioned memorandum of association and are desirous of being formed into a society under the societies registration act 1860 (XXI)

Ser No	Name	Father's Name	Designations	Occupation	Age	Address	Signature
1	Mahender Guleria	Lal Singh Guleria	Chairmen	Ex-Man	32 years	Vill Ghat, P.O. Kunnu, Tehsil Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
2.	Kuldeep Kumar	Puran Chand	Vice-chairmen	Private	34 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
3.	Lal Singh	Hem Singh	Secretary	Private	37 years	Vill & P.O. - Pali, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
4.	Ram Singh	Basant Ram	Joint Secy	Private	32 years	Vill - Maswahan, P.O. - Urla, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
5.	Kuldeep Singh	Sadhu Ram	Casher	Private	33 years	Vill & P.O. Drang, tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
6.	Krishan Chander Mahadevyia	Ruldu Ram	Chief Advisor	Service	48 years	V.P.O. Mahadev, Tehsil Sunder Nager, Distt. Mandi (H.P.) 174401	<i>[Signature]</i>
7.	Sunita Kumari	Sewak Ram	Auditor	Private	34 years	V.P.O. Kunnu, Tehsil Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
8.	Hem Raj	Lekh Ram	Member	Private	29 years	Vill- Hullu, P.O. Drang, Tehsil Padhar, Distt. Mandi (H.P.) 175001	<i>[Signature]</i>
9.	Hari Singh	Lekh Ram	Member	Private	33 years	Vill - Silag, P.O. - Pali, Tehsil - Padhar, Distt. Mandi 175001	<i>[Signature]</i>
10.	Rajesh Kumar	Lekh Ram	Member	Private	33 years	Vill - Sahal, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi 176121	<i>[Signature]</i>
11.	Devender Singh	Sewak Ram	Member	Private	28 years	Vill - Sanglerh, O.P. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
12.	Chandresh Kumar Sharma	Vinu Ram	Member	Private	50 Years	Vill - Narla, P.O. Kunnu, Tehsil - Padhar, Distt. Mandi (H.P.) 176121	<i>[Signature]</i>
13.	Karam Singh	Prem Singh	Member	Private	33 Years	Vill & P.O. Kunnu, Tehsil Padhar, Distt. Mandi 176121	<i>[Signature]</i>

Secretary  
SANDESH N.G.O.  
V. & P.O. Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121

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L. D. Tyagi  
Notary Public  
Padhar (Mandi) H.P.

Chairman  
SANDESH N.G.O.  
V. & P.O. Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121



## RULES AND REGULATIONS

The Society for Social Awareness, National Development and Education Stander High-tech (SANDESH).

### SHORT TITLE

These rules and regulations may be called the rule and regulation of the society for Social Awareness, National Development and Education Stander High-tech (SANDESH). (here in after called the rules).

### INTERPRETATION

Unless it is in consistent with the subject for contest, society means the society, for governing body means the governing body as set out in the memorandum association and there after the governing body as constituted under these rules :

"In writing "means including printings, lithography and typewriting.

"Year's" means the periods commencing from the 1<sup>st</sup> Apr and ending with the 31<sup>th</sup> March of the next calendar year.

"Month's" means calendar month.

### MEMBERS

4. For the purpose of registration the number of members of the society is declared to be thirteen, but the society may at any time increase the number.

There shall be following kinds of members of the society.

a. Founder members

b. Ordinary members.

a) Founder members shall be the signatories of the memorandum of association.

b) Ordinary members shall be such person as are admitted to the society as ordinary members in accordance with the rules for ordinary members.

5. Founder members and ordinary member shall be entitles to vote the general meetings.

6. The rules relating to the admission of the members and their removal shall be such as may be prescribed by the governing body from time to time subject to the approval of the general body.

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7. Resignation from membership shall be tendered to the secretary and shall not take effect until the president has accepted it on behalf of the society.
8. Every founder member, ordinary member shall pay, prior to admission Rs. 100/- as admission fee Rs. 1000/- as subscription shall be paid in the month of April annually.
9. Any member may be removed from the society by resolution of the governing body passed by a majority of at least two third of the members present and voting at the special meeting of the governing body of which less than 21 days previous notice shall be given to the members whose removal is in question and to all the members of the governing body. Such notice shall include a copy of the proposed resolution for removal of the members. However the members against whom action shall be taken in the meetings will not be entitles vote.
10. No paid official of the society is entitled to seek election to the governing body.
11. The following shall be the office bearers and members of the governing body:
  - a) Chairmen
  - b) Secretary
  - c) Treasurer

## 12. Power of the Chairmen and Voice-Chairmen:

A Chairmen and Voice-Chairmen may be elected at a general meeting of the society by a majority of vote and they shall exercise such powers as may conferred upon them from time to time by the society. They shall hold office for two years from the date of election in general the chairmen shall preside over all the meeting of the governing body and have control over the society in the absence of the chairmen, the voice chairmen will exercise the power of the chairmen.

## 12 (a) DUTIES AND POWERS OF THE SECERETARY

He/ she will be incharge of the office and will maintain the records and register etc, and maintain the records of the meeting of governing and general body. The secretary will have all the legal rights of the association.

The function of the secretary will be as maintain in rule 43 of the rules and regulation of the society.

Secretary  
SANDESH  
V. & P.O, Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121

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Chairman  
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13. The governing body shall consist of :-

- (a) The chairman
- (b) The vice chairman
- (c) The secretary

(d) Two members elected at the annual general meeting of the society by a majority of vote of the members present. The governing shall have the power to coopt, for a period of one year not more than two members of the society, in order to fill vacancy/ vacancies in the governing body falling the vacant due to the death, resignation of the members or otherwise.

14. All members except Secretary of the G.B., shall normally hold office for a period of two years from the date of election of till a governing body is elected.

15. Casual vacancies of the office of chairman, vice chairman and secretary shall be filled out of governing body members.

16. the governing body shall function notwithstanding that any person who is entitled to be member by reason of his office, is not member for the time being and notwithstanding any other vacancies in its body whether by non appointment or otherwise and not act or proceeding of the governing body shall be invalid dated merely by reason of the happening of its members.

17. Any elected or appointed member who fails to attend the three consecutive meetings of the governing body with proper cause shall cease to be a member thereof.

18. Any vacancy of the governing body shall be filled by appointment by the governing body from among the members of the society.

#### PROCEEDING OF THE GOVERNING BODY

19. Every meeting of the governing body shall be presided over by the chairman and in his absence by the vice chairman, in absence both, by a person chosen by the members present from amongst themselves.

20. 2/3 members of the governing body present in person shall constitute a quorum at any meeting of the governing body.

21. Not less than fifteen clear days notice of every meeting of the governing body shall be given to each members that his let known address in the roll of members.

22. At least two meeting of the Governing body shall be held every year.

23. For the purpose of the last rule, each year shall be deemed to commence on the 1<sup>st</sup> April a determinate on the 31<sup>st</sup> March of the next calendar year.

12

Secretary  
SANDESH N.G.O.  
V. & P.O, Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121

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Chairman  
SANDESH N.G.O.  
V. & P.O, Kunnu, Teh. Padhar  
Distt. Mandi (H.P.) - 176121



24. The chairman may himself call or cause the secretary to call a meeting of the governing body at any time.
25. Each members of the governing body including the president or the chairman shall have one vote and if there shall be quality of vote any question, the president or the chairman shall have casting vote . Where there is a difference of option among the members of the governing body the option of the majority will prevail.
26. Any business, except such as a governing body may be general or a special order direct to be places before the meeting. May be carried out by circulation amongst all its members and resolution so circulated and approved by a majority of the members signing shall be as effortful and binding as if such resolution had been pass at a meeting of the governing body, provided that at least 2/3 of the governing body have recorded their views on the resolution so circulated.

### FUNCTION AND POWERS OF THE GOVERNING BODY

27. The governing body shall generally carry out the objective of the society as set in the memorandum of association of the society.
28. The governing body shall have management of all the affairs and funds of the society and shall have authority to exercise all the powers of the society.
29. Subject to the provision of rules and regulation, the governing body shall administer and an in age all affairs of the society.
30. The governing body shall have control in regard to all matters related to the management and advancement of the society. In addition to the powers and the authorities by these presents or otherwise expressly conferred upon them, they may exercise all such powers and do all such acts and things as may be expressly or done by the organization / society and are not here by or by status expressly directly or required to exercise or done by the society in a general meeting.
31. Without prejudice to the general powers conferred by the last proceeding clause and other powers conferred by these presents it is hereby expressly declared that the governing body shall have the following powers, that is to say:-
  - (a) . To make very, amend or repeal rules and regulation of the society and to approve by the laws proposed by the secretary of the society. Subject approval of the general house.
  - (b). To pay all expenses incurred in carrying out the subject of the society and make and give receipts ,release and other discharges on behalf of the society.

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I, D. Tyagi  
Notary Public  
Padhar (Mandi) H.P.

Chairman  
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- (c) . To acquire for the society any property, rights or privileges on such terms and condition as they deem fit.
- (d). To invest and deal with any money of the society not immediately required for the purpose thereof in such manner as they deem fit and from time to time very or realize such investments.
- (e). To enter in to and secure the fulfillment of any contracts or engagements on behalf of society and institute, defend, compromise or abandon any legal proceeding by or against the society or otherwise concerning affairs of the society and to refers any matters claims or demands and to arbitration and observe and perform the award.
- (f). To set up constitute and organize local branches of the society in strait manner and on such terms as may be considered necessary in the interest of the society.
- (g). To appoint a secretary , other staff , advisors to carry out the object of the society and to pay them such remuneration as may be considered expedient.
- (h). To accept grant or money from the Govt. of India or Abroad and Donation from the public bodies, corporation , companies or persons for the purpose of the society on such condition as my be agreed to.
- (i) . To provide funds for all or any of the objects of the society in such a manner as may be considered expedient .
- (j). To borrow or raise any money that may be required by the society upon such terms as may be deemed advisable and in particulars by issues of bonds, debentures, bills of exchange, promissory notes or other obligation or securities of the society or by mortgage or charge of all or any other part of the property of the society.
- (k). To draw ,make, accept, endorse, discount ,execute and issue promissory notes , will's of exchange and other negotiable or transferable instruments.
- (l). To purchase , take on lease or in exchange, in hire or otherwise acquire and moveable, immoveable property and in particular any land , building, workshops, factories, labs, machineries, plants, apartments, appliances and any rights or privileges necessary or convenient for the purpose of the society and to construct, erect, alter, improve and maintain any buildings and to manage, sell, let, mortgage , dispose of, turn to account or otherwise deal with all or part of the same and also to sell any property of the society for.
- (m). Cash or any other consideration to promote the objects of the society .

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(n). To establish , support or aid in the establishment and support of the society , institution , funds and trusts and calculated to benefit employees or ex employees of the society or the dependents or connections of such person and to grant super accounting benefits and allowances and to make payments towards the insurances of such persons.

## RECORDING AND PROCEEDINGS

32. The Secretary shall cause minutes to be dully entered in the books provided for the purposes.

(a). Of the names of the members of the governing body present at each meeting of the governing body and have any committee of the governing body.

(b). Of all Orders made by the governing body and committee of the governing body.

(c ). Of all resolutions and proceedings of the general body meeting and meeting of the governing body and committees.

## GENERAL MEETINGS:-

33. (A). General meeting shall be held once a year at such time ( Not being more then fifteen months after the last proceeding meeting) and place as may be prescribed by the society in the general meeting or at other time and place as may be determined by the governing body.

(B) Fifteen clears days notice shall be given of every ordinary meeting to every member, containing the agenda for the meeting in the member here in after prescribed. Any urgent business or in case of emergency to which there governing body shall be the solder, shall convened by giving 10 days notice containing the agenda for the meeting to every member in the miner here in after prescribed. Subject to the same any extra ordinary general meeting shall be convent by giving not less than 14 days clear notice containing the agenda for the meeting in the manner here in after prescribed.

34. The general meeting refered to the last preceding clause shall be called ordinary meeting. All other meetings of the society shall be called extra ordinary meetings.

35. Notice of meeting shall be given to the all member on the roll of the society and sent by registered post, together with proposal or resolution to be laid before the meeting. But an accidental omission or no delivery or late delivery or such other causes shall not invalidate the proceeding of the meeting.

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36. The business of the ordinary meeting shall be :-  
(a) To receive and consider the accounts, the balance sheet and the report of the governing body and auditors.  
(b) To elect the governing body of the society.  
(c) To appoint auditors who shall be chartered accountant.  
(d) To transact any other business which under these presents ought to be transacted at any of the ordinary meetings.  
(e) All other business transacted at any ordinary meetings and all business transacted at the extra ordinary meeting shall be deemed special. If any member has any proposal or any matter which she/he wishes to make or bring before an ordinary meeting. He/ she shall give fourteen days written notice there of the secretary.
37. The chairman or in his absence the vice chairman shall preside over all the meetings of the society, in the absence of the both the member at such meeting shall choose any member of the governing body any member present in the meeting to preside as chairman at the meeting.
38. 2/3 of the members of the society present in the person shall be sufficient for the quorum of any general meeting.
39. All members of the society shall have a vote. Any question submitted to the meeting shall be decided by the majority of the members present. Where there is a different opinion among the members, the opinion of the majority shall prevail. Where the votes are equally divided, the president shall have according vote.
40. No member shall be entitled to vote if his/her subscription is in arrears for over a period of three months.
41. At any general meeting, a declaration by the chairman that a resolution has been carried by a particular majority and entry to that effect in the book of proceeding of the society shall be conclusive evidence of the fact without proof of numbers and proportion of the votes recorded in favour of or against such resolution.
42. The chairmen of the general meeting with the consent of the meeting adjourn the same time to time and from place but no business shall be transacted at any adjourned meeting other then the business left unfinished at the meeting from which the adjournment took place.

#### FUNCTION AND POWER OF THE SECRETARY:

43. The secretary of the society shall be the principal executive officer of the society and shall exercise all powers of the governing body between meeting of the governing body. He shall report all action taken to the governing body at its next meeting. He will have all the legal rights of the society.

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## FUNCTION OF THE SOCIETY:

- a) Admission fee annual subscription from the members.
- b) Grant made by the government or donation received.
- c) Contribution from the community/beneficiaries.
- d) Income from the investments.
- e) Receipt of the society from other sources.

## ACCOUNTS AND AUDIT:

45. (a) The society shall maintain proper accounts and other relevant records and papers and prepare an annual statement of the account in such form as may be prescribed by the auditor.
- (b) The account of society shall be audited after three years by a chartered accountant and any expenditure in connection with the audit of accounts of the society shall be payable by the society.

## ANNUAL REPORTS:

46. A draft of annual report and the yearly account of the society shall be prepared by the governing body and placed before the society in its annual general meeting for consideration and approval copies thereof as finally approved by the society shall be supplied to the member of the society.
47. This income and property of the society whenever derived shall be applied solely to promotion of the objects of the society and no portion thereof shall be paid or transfer directly by way of profit to the members of the society.
48. Provided that nothing here in prevent the payment in good faith of reasonable and proper remuneration to any officer or worker of the society or any member of the society in return for any services rendered to the society or for any materials, labor, plant or power supplied for experimental purposes nor prevent the payment of interest at the rate not exceeding ten percent per annum on money lent or payment of reasonable and proper rent for premises demised or let by any member of the society. Provided also that nothing here in shall prevent any member of the society. Whether a member of the governing body or not exercising any processes and making, using, acquiring an articles or thing in the course of his business for profit or otherwise under any license or permission business for profit or otherwise under any license or permission in respect of any discovery invention and resulting form the work of the society. No addition alteration or amendments shall be made to the rules and regulation of the society for the time being in force, except by resolution passed at a meeting of the governing body by a 2/3 majority of the members present which shall be passed by simple majority of members present at general body at its next meeting.

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49. If upon the winding up or dissolution of the society, there remain after satisfaction of the debts and liabilities and prosperities what so ever the same shall not be paid or transferred to some other institution determinate by the members of the society before the time of dissolution providence institution have objects similar to the objects of the society and prohibits the distribution of it or their income and property amongst its or their members.
50. True accounts shall be kept of the sums received and spend by the society and the property, credits and liabilities of the society. The accounts of the society shall be examined at least once a year and the correctness of their balance sheet certified auditor or auditors.
51. All provision of the societies registration act-1860 (xxi) shall apply to the Society

Secretary   
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## प्रमाण पत्र

प्रमाणित किया जाता है, कि सोहन अवेयरनेस  
नैशनल डेवलोपमेंट एण्ड रिसर्च फंडेशन स्टैंडर्ड एडिटिंग (SANDESH)  
N.G.O. के नाम से लेखा पंजीकृत नहीं है। इसलिए  
इस पंजीकरण पर पंचायत को कोई भी ऐतराज  
नहीं है,

अतः जागरूकता फैलित है।

(Kauru)

12/12/2010

व. पदर निवासी (मंडी)

Attested to be true copy

*[Signature]*

I. D. Tyagi  
Notary Public  
Padhar (Mandi) H.P.



लेवा जे,

दिनांक 13 जनवरी, 2010

५६६५

महाराष्ट्र

Block 10414  
Des. Div. Officer  
at Puch. D. Mandi